

Behaviour Management Process Policy

Schools can discipline students for behaviour incidents occurring at school; at a school activity away from the school grounds; or while travelling to or from school or a school activity. Disciplinary measures should form part of a teacher's classroom management plan and be consistent with a whole school approach to behaviour management.

Disciplinary measures should always be proportionate to the nature of the behaviour, and are best employed in combination with support measures to identify and address causes of the behaviour.

The *Education Training and Reform Act (2006)* prohibits the use of corporal punishment in any Victorian Government school and school discipline policies must include a statement that reflects this requirement.

Purple Stage	Green Stage	Yellow Stage	Orange Stage	Red Stage				
Demonstrated Behaviour Working Really Hard and Being Extra Nice	Demonstrated Behaviour Working Hard and Being Nice	Demonstrated Behaviour Not working hard or being nice	Demonstrated Behaviour Continuing to not work hard or be nice. No improvement achieved after the Yellow Stage consequences	Demonstrated Behaviour* Constantly not working hard or being nice. No improvement achieved after the Orange Stage consequences				
Possible Rewards <ul style="list-style-type: none"> Teacher makes contact with parents Student of the week award Student recommended for positions of responsibility Special Rewards Bonus Merit Points 	Possible Rewards <ul style="list-style-type: none"> Teacher draws attention to the good behaviour. Teacher names and describes the good behaviour. Merit Points 	Possible Consequences <ul style="list-style-type: none"> Teacher provides feedback to students by speaking quietly and moving closer to the student so their voice can be dropped for a quiet discussion. (Avoid policing at a distance and raising your voice to an individual) Teacher repeat the expectation calmly. Keep repeating themselves in a calm manner, not arguing, until it occurs. Then thanks the student. Time Out (10 min max) student moved to another seat within the classroom. Student placed in an alternate class/room. Parents contacted by teacher or coordinator and asked for their support. Student given a detention. Incident reported to the Coordinator Behaviour Monitoring Sheet Suspension* 	Possible Consequences <ul style="list-style-type: none"> Student placed on a monitoring sheet Student moved to another classroom for an extended period of time. Restorative Practices Session or Conference Suspension (1 day for initial offence, 2 and 3 days or major offences or repeated offences) Interview with parents Exclusion / Part time program, working from home Support programs – Student Services, Anger Management, etc. Other strategies as suggested by parent/guardian or Coordinator 	Possible Consequences <ul style="list-style-type: none"> (Continuation of consequences from Orange Stage Plus) Exclusion / Extended Part time program, working from home Suspension (5 days or more) Student referred to reference, MAST group for allocation to another school or setting Alternate programs e.g. Distance Ed. program Other strategies as suggested by parent/guardian or Coordinator 				
<	Teacher or Coordinator makes contact with parents	><	Teacher uses the Eye, Move, Face, Gesture Approach**	><	Coordinator /Principal contacts parents	><	Principal conducts meeting with student, parents and coordinator	>

*Students can be suspended at any time for severe behaviour

** The Eye, Move, Face, Gesture Approach

1. Make EYE contact with students who are off-task
2. MOVE near to students who are misbehaving, establish brief eye contact and say nothing
3. Check misbehaviour with FACIAL expressions e.g. a very slight shake of the head, a frown (NOT a long-suffering look)
4. Use GESTURES. Palm out = stop. Finger to lips = quiet.

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College Expectations - "Work Hard, Be Nice"

		You are Responsible for	
		Yourself	Others (Includes – the College, the Community and the Environment)
You have the Right to	Learn	<p>Work Hard You can do this by:</p> <ul style="list-style-type: none"> • Doing your best and attempting all tasks • Letting teachers help you and by paying attention to instructions • Attending all your classes and being on time • Being organised and bring your books and equipment • Practicing at home and catching up on any work that you have missed 	<p>Let others Work Hard You can do this by:</p> <ul style="list-style-type: none"> • Not distracting other students • Not touching other students property without their permission • Representing the College to the best of your ability at all times
	Be safe and feel comfortable	<p>Be Nice to Yourself You can do this by:</p> <ul style="list-style-type: none"> • Following the reasonable instructions of staff at all times • Wearing the appropriate uniform at all times • Not acting in a way that will cause harm to yourself 	<p>Be Nice You can do this by:</p> <ul style="list-style-type: none"> • Acting in a way that does not cause harm to another person • Saying or doing anything that will not make others feel threatened or unsafe • Acting in a way that does not discriminating against others • Not bullying • Not littering • Not vandalising or destroying property • Using water and resources wisely • Following the instructions of staff • Telling staff if you are aware of any danger

This policy was last ratified by Lake Bolac College School Council on 18/02/14.

P-12 College